

**STATE OF RHODE ISLAND
DEPARTMENT OF ADMINISTRATION
OFFICE OF ACCOUNTS AND CONTROL**

FY2014

**SCHEDULE FOR SUBMITTING EXCEPTION HOURS REPORT
TO THE STATE CONTROLLER'S OFFICE
FOR FISCAL YEAR ENDING JUNE 30, 2014**

PAY PERIOD #	BI-WEEKLY PAYROLL PERIOD ENDING (SATURDAY)		TRANSMIT TO CENTRAL PAYROLL		PAYDAY (FRIDAY)	
1	JULY	13	JULY	15	JULY	19
2	JULY	27	JULY	29	AUGUST	02
3	AUGUST	10	AUGUST	13	AUGUST	16
4	AUGUST	24	AUGUST	26	AUGUST	30
5	SEPTEMBER	07	SEPTEMBER	09	SEPTEMBER	13
6	SEPTEMBER	21	SEPTEMBER	23	SEPTEMBER	27
7	OCTOBER	05	OCTOBER	07	OCTOBER	11
8	OCTOBER	19	OCTOBER	21	OCTOBER	25
9	NOVEMBER	02	NOVEMBER	04	NOVEMBER	08
10	NOVEMBER	16	NOVEMBER	18	NOVEMBER	22
11	NOVEMBER	30	DECEMBER	02	DECEMBER	06
12	DECEMBER	14	DECEMBER	16	DECEMBER	20
13	DECEMBER	28	DECEMBER	30	JANUARY	03
14	JANUARY	11	JANUARY	13	JANUARY	17
15	JANUARY	25	JANUARY	27	JANUARY	31
16	FEBRUARY	08	FEBRUARY	10	FEBRUARY	14
17	FEBRUARY	22	FEBRUARY	24	FEBRUARY	28
18	MARCH	08	MARCH	10	MARCH	14
19	MARCH	22	MARCH	24	MARCH	28
20	APRIL	05	APRIL	07	APRIL	11
21	APRIL	19	APRIL	21	APRIL	25
22	MAY	03	MAY	05	MAY	09
23	MAY	17	MAY	19	MAY	23
24	MAY	31	JUNE	02	JUNE	06
25	JUNE	14	JUNE	16	JUNE	20
26	JUNE	28	JUNE	30	JULY	03*

PLEASE NOTE: Every effort must be made to transmit payrolls prior to or by the close of business on the Monday following the end of the payroll ending date. If a holiday occurs on the Monday following the payroll ending date, the payroll **MUST** be transmitted on Tuesday. If a holiday occurs on the Tuesday following the payroll ending date, payroll transmittal **MUST** be on the Monday following the payroll ending date.

*Friday, July 4, 2014 is a State of Rhode Island and federal bank holiday